



SPRAT Annual Conference

Criteria for Hosting

Annual Conference Hosts and their associating geographic locations are considered and approved by the SPRAT Board of Directors. Approved hosts are responsible for:

- Hosting 200-250 attendees for up to one full day of practical demonstrations.
- Hosting 15-30 attendees for up to one full day of Evaluator Workshops
- Hosting a social gathering for 200-250 attendees, including covering applicable expenses for any food, beverage and venue fees. The scale and inclusions of the event are at the discretion of the host. SPRAT will manage applicable transportation of the attendees to and from the venue as applicable.
- Hosts should assist in identifying potential hotel venues with small to large meetings rooms that can accommodate 200-300 people and appropriate amount of lodging for attendees.

Facility requirements for the above activities:

- Facility **shall** meet or exceed the Rope Access Evaluation Guidelines Site Equipment Requirements and Recommendations.
- Facility **should** meet the Work at Height Evaluation Guidelines Site Equipment Requirements and Recommendations.
- Hosts shall secure any facility use requirements including, but not limited to, insurance requirements. SPRAT can assist in the creation and distribution of waivers/disclaimers as applicable.

All other event specific logistics will be managed by the SPRAT Office, including but not limited to:

- Any contracts for lodging or venues outside of the facility and hosted social gathering
- Agenda development
- Event marketing
- Communication to potential and confirmed attendees

Questions? Contact the SPRAT Office at info@sprat.org.